



Berwick Curling Club Board Meeting November 20th, 2017

Attendance: Arlene MacArthur Claude LeBlanc Danny Vaughan Matt Redden
Beth Easson Connie Milne Deb Hubbert Michelle Larsen
Bryan Illsley Curt Palmer Hartley MacArthur Mike Larsen

Missing: Alice McNeil Brad Schurman Tammy West

1) Approval of October 16th, 2017 Board Minutes: Michelle motioned to approve the minutes of the October 16th Board Meeting as circulated by email. Seconded by Bryan.

2) Business Arising From The Minutes:

- a) Re-Zoning Update – The Town of Berwick held a public hearing November 15th for the second reading of the proposed amendment to their bi-law to re-zone 136 Orchard Street and is subject to reaching a development agreement with the Buyers for the lands now owned by the Berwick Curling Club. Once David and Devin Palmer and the Town reach a mutually acceptable agreement, another public meeting will take place. There is a possibility that the Town may require too many restrictions that will hinder the Palmer's from wanting to enter into an agreement.
As part of the sale agreement, an environmental assessment is required (and would be for any potential Buyer should this sale fall through). It would be in the Club's interest to have a Phase 1 assessment completed now. Englobe has provided a quote of \$2255+ hst which the Club would split with David Palmer as noted in the sale agreement. Matt motioned to approve hiring Englobe to proceed with the Phase 1 Environmental Assessment at a cost of \$2255 plus hst. Seconded by Bryan. Motion carried.
- b) November 18th Fundraising Dinner – The turkey dinner grossed \$11,399. There were 188 dinners sold; 20 tables. The 50/50, silent and live auctions realized \$2989 + \$120 uncollected to date. After expenses, some yet to be completely determined (service fees owed to Winning Edge Sports for the use of their debit machine) meals, printing and \$400 for the comedian, the Club should net around \$9000.
- c) AED Machine – If an AED machine were to be purchased from Braveheart, they will replace it should it have to be used. Beth will confirm their quote of \$1500 and a decision will be made at the next meeting.
- d) Sponsor A Rock – There are 36 rocks spoken for to date. The invoice for \$44,000 from Codiac Curling will be issued to the Berwick & District Community Association (upon delivery of the rocks in 2018) and in turn, they (BDCA) will issue payment.
- e) Club 200 – There are still about 30 tickets to be sold.

3) New Business:

a) Committee Reports –

- I. Ice (Brad-absent) – No report
- II. Scheduling (Danny) – The first session for Tuesday and Thursday nights will end December 7th. Sign-up sheets for Draw #2 starting December 12th will be posted at the Club. The spare fee of \$10/night up to 5 times is being tracked at the Bar and can be used towards membership if anyone sparing wishes to become a member.
- III. Bar (Beth) – The cash register is being re-programmed by Schoonhoven's who suggested a \$200 key protector. The tabs are working well however the red draft machine is not and is creating a fair bit of waste. Do we own this machine?
- IV. Day Curling (Connie) – Day curling had a slow start but there were 22 curlers last week and numbers are coming up to "normal". The Seniors put a lot of effort into the Turkey Supper. There are some away games scheduled with other Clubs planning to come to Berwick. Don Holmesdale would like to be trained on the bar procedures and would also like a refresher on the ice maintenance so he can help.
- V. Junior Curling (Alice-absent) – Alice sent a report noting that there are 16 juniors and 6 from the school team. The two older teams just spend the weekend at the Liverpool Ice Breaker playing in the U13 division. One team placed 2nd in the second consolation bracket while the other placed 2nd in the third consolation bracket. They had lots of fun, laughs and not much sleep 😊 Next month there will be two teams at the U15 Invitational in Kentville.
- VI. Learn To Curl (Claude) – Learn to Curl is at week 5 with 20+ people each week and 6-10 are coming out Friday evenings. A new session in January is undecided. The free clinic in association with the Town of Berwick is cancelled as the Town did not receive funding. The Coaching clinic did not work out for those interested. We can look at hosting one in the New Year. Claude will check on dates.
- VII. Bonspiels (Danny) – Danny has contacted teams from outside of the Club who attended the Murray Spiel last year but no response yet. Require 12 teams for the December 9th spiel. The Dwight spiel will be held December 30th.
- VIII. Building (Hartley) – There was a new water issue arising from the previous pump work. Sand was getting into the foot valve causing the line to leak and water ran into the downstairs of the Club. The pump was raised 5' at a time to try to resolve the issue. The sand clogged the filters causing little to no water in the lines. The filters were changed and will be better monitored.
- IX. Fundraising (Bryan) – no report

- X. Publicity (Arlene) – The turkey dinner poster was placed in the Valley Harvester at a cost of \$135 plus hst for full colour. Michelle mentioned that we could look at radio as the costs quoted to a project through her work was not as costly as she had anticipated.
- XI. Social (Tammy- absent) – No report
- XII. Stick Curling (Deb) – There are between 11 and 12 curlers, mostly day curlers, attending stick curling. The time was changed to 1pm to keep consistent with Tuesday & Thursday Day Curling.
- XIII. Bookings / Rentals (Curt) – No rentals to report. Arlene mentioned that the Lions have shown interest in future rental for their music/dance events when we are in the new building. There would have to be consideration of protecting the painted ice shed floor for such occasions. As well, Donna Conrad expressed interest in using the Club for the Gala Day Tea.

4) Roundtable:

Beth noted the bank balance is \$37,734.49 and up-to-date financials should be available for the next meeting. There are 3 unknown/unpaid lockers. The insurance is due soon. Should we renew as is or look into new quotes? There was also discussion about Directors insurance and liability. It was decided that directors insurance was not required. We must be mindful of the \$50,000 revenue limits in respect to collecting hst as a non-profit organization.

Danny questioned if we should hold a “Done Well/Do Better” meeting to discuss the turkey dinner; what was done well and what could have been done better. Great idea but we’ll not have a meeting at this time.

5) Date of Next Board Meeting: The next Board meeting will be held 6pm on December 11th at the Wilson Room at the WKMHC.

6) Adjournment: Michelle motioned to adjourn the meeting at 7:10pm. Seconded by Hartley.

Minutes submitted by Arlene MacArthur, Secretary