



Berwick Curling Club Board Meeting September 13th, 2021

Attendance: Alice MacNeil Brian Hirtle Judy Coulombe Todd Dempsey
Arlene MacArthur Bryan Illsley Matt Redden Toshi Imai
Brad Schurman Curt Palmer Michelle Larsen Tracy Tate
Bill Coldwell Danny Vaughan Mike Larsen

Absent: Beth Easson

Approval of the August 9th, 2021 Board Minutes: Curt motioned to approve the minutes of the August 9th, 2021 Board Meeting. Seconded by Brian Hirtle.

1) Business Arising From The Minutes:

a) **Lobster Boil:** There are 3 options for the Lobster Boil:

1. Could proceed as planned on November 6th and sell the remainder of the 250 tickets.
2. Postpone, there would be approximately 100 tickets needing to be refunded if we go with this option.
3. Proceed with the Lobster Boil on November 6th and just prepare plates for the tickets that have already been sold. With this option refunds are not needed.

There is no confirmation on the price of the lobster as of yet. Under normal circumstances the revenue per plate is around \$10.

There is a team in place and ready to go for November 6th. Bill moved that we proceed with the Lobster Boil with the 100 pre-sold tickets. Todd seconded. Motion carried.

2) Financial Report – Mike/Arlene

a) **Bank Balance** – The bank balance as of September 13th is \$96,153.84.

b) **Finance Committee** – The finance committee has put together a proposed budget. There are some assumptions made, such as:

- a. There are no events. If they do happen, it will only be a bonus.
- b. There are 12 teams in the Corporate Rec League (1 more than last year)
- c. No sign discount this year. If all signs are paid for in full of the businesses expected to return there is approximately \$14,500 in revenue.
- d. Lobster Dinner Boil: needs an adjustment due to the decision that was made earlier.
- e. It looks as if the revenue is down from last year, but if we were to take out grant money that was received, revenue is actually up by about \$9000.
- f. Insurance has not gone up, due to our financial situation, we are now paying in a lump sum, which saves money over the year.
- g. Assumes there are no increases in membership dues or bar prices.

The Finance Committee recommends adopting the budget as presented. Brian Hirtle moved that the Finance Committee recommendation be approved. Bill seconded. Motion carried.

3) New Business:

- a) **Finance Committee Recommendation on Capital Account:** As part of asset management, a capital account should be created for the roof (Future work). The Federation of Municipalities (FCM), has a grant equating to approximately \$50,000, although it is unsure how it would work for the Curling Club. The committee would like to build a policy around the capital account but is needing guardrails. The Finance Committee is recommending that a capital reserve account be set up with our bank, and that \$50,000 be deposited into it. Curt moved that the Finance Committee recommendation be approved. Matt seconded. Motion carried.
- b) **Registration:** The Annual General Meeting is coming up Thursday, September 16th, where the dues structure will be approved. Once that is established, registration can be launched online.
- c) **Covid Protocols:** If the province moves to Phase 5 on October 4 as planned, the board has decided to follow the following rules:
- 1) Rock colour and last rock pre-determined by schedule maker
 - 2) Scoreboard will be used
 - 3) Locker rooms will be used
 - 4) There will be no occupancy limits in the washrooms
 - 5) The lounge will be open, and the bar will be open prior to the start of a draw
 - 6) Bar prices will no longer reflect a \$0.25 tip for the bartender
 - 7) Shared equipment will now be allowed
 - 8) We will adhere to the Public Health guidelines surrounding mask use
 - 9) Contact tracing will still be done
 - 10) Cleaning of high touch surfaces and in the bar
 - 11) Furniture will be brought back to the club, the lounge will be open
 - 12) No spectators for the time being. The juniors may allow spectators but must follow Public Health guidelines
 - 13) No social memberships
 - 14) Handles of rocks will be wiped pre-game
 - 15) No pre or post game handshakes
 - 16) There will no longer be directional traffic in the club
 - 17) Hand sanitizing stations in the lounge
 - 18) Remove the barrier in the lounge
 - 19) Post-game the tables will be sanitized by the winning team
 - 20) Winners will be buying the losers a drink
 - 21) The day curlers may do a buffet style tea and coffee after the games and they will determine how to do so following public health guidelines.
- d) **Other:**
- 1) K-Rock ads could be used to promote the Scotties being held at the club in December, however it is too early at this point to make a decision as we are unsure what the gathering limits, guidelines, etc. will be at that time.
 - 2) Future Capital Fund – what the annual contributions should be will be needing a discussion and decision.

Next Meeting: October 18 @ 7PM at the Club.

- 4) **Adjournment:** Bill motioned for the meeting to be adjourned at 8:25PM.

Minutes submitted by Tracy Tate, Secretary