



Berwick Curling Club Board Meeting

February 21st, 2022

Attendance:	Alice MacNeil	Brian Hirtle	Danny Vaughan	Michelle Larsen
	Arlene MacArthur	Bryan Illsley	Judy Coulombe	Todd Dempsey
	Brad Schurman	Curt Palmer	Matt Redden	Toshi Imai
			Mike Larsen	Tracy Tate
Absent:	Beth Easson	Bill Coldwell		

Approval of the November 15th, 2021 Board Minutes: Curt motioned to approve the minutes of the November 15th, 2021 Board Meeting. Seconded by Michelle.

1) Business Arising From The Minutes:

a) **Scotties:** (*BCC Executive Scotties Final Report attached to the minutes*) Key highlights were that the advertising space pulled in \$1850 versus the estimated \$600, and Michelle noted that there is potential to raise more if there was effort focused solely on advertising. The bar brought in about \$1850 versus the \$450 budget, and it was felt that post Covid this would be an area where there would be opportunity to make more money. There were some great sponsors for the event. Moving forward for hosting this event, a firm contract with NSCA would be needed with expectations clearly laid out, for example, the NSCA would need to be responsible for organizing and setting up the live streaming, the number of teams participating would need to be communicated earlier so that scheduling can be organized.

2) Financial Report:

a) **Bank Balance:** The bank balance as of February 21st is \$83,416.65 + \$50,000 GIC. There is approximately \$30,000-\$35,000 in bills yet to come out for common costs. The reason for this delay is that the Community Association is trying to relieve Brian Easson of his accounting duties and train someone new.

3) New Business:

- a) **COVID Protocol Review:** We have stopped contact tracing as the province no longer requires it.
- 1) **Spectators:** Day curling will allow invited guests (such as parents of curlers), and will be checking vaccines, juniors will continue to do what they were doing previously (allowing parents with POV) and the nightly leagues will keep with the current protocol of no spectators.
 - 2) **Cleaning/Sanitizing tables in the lounge:** continue to do this after each draw
 - 3) **Other:** Continue to sanitize rock handles prior to each game.
- b) **Bar Staff Shortage:** Currently, bartenders are scheduled for once a week, while ideally we would have enough bartenders to only schedule them for once every two weeks. Having only one draw on Thursday helps with the scheduling. The challenge is Wednesdays, where scheduling needed to be creative. A bartender (who is playing) will open the bar, and a bartender (who is playing) will close at the end of the night, and there is someone scheduled for between draws. At the end of the year, will need to check that all bartenders and any future bartenders have the required course.
- c) **Remainder of the season discussion/decisions:**
- 1) **End date for season:** It was decided to keep the last week of curling (April 4-10) as is, and we will not be extending the season.
 - 2) **Apple Spiel:** As of March 14th, competitions may be allowed. It was decided to host a club members only mixed fun spiel on April 8, 9 & 10th, with a maximum of 24 teams.

- 3) Murray/Edie Spiels: It was decided to forego these events this year.
- 4) Any other events we should consider: there will be no Junior Spiel this year.
- d) **Door FOB System:** Few members have keys to the curling club, and there are times that members need to get into the club who do not have keys (practice times, meetings, prep for spiels, etc), and someone who has a key needs to come to the club to let the member in. A quote was done for a key fob system through Wilson's Security. The system is set up via computer where the doors can be timed to be unlocked for leagues, but also have fobs to unlock doors at any given time. There is a grant opportunity through the Community Recreation Capitals Grant that can fund one third of a project. The quote is for \$4700 (includes 100 fobs and install) and in addition a computer would be needed to be purchased to run the program. Curt motioned to invest in a key fob system at \$6000 or less (this includes 100 fobs and install). Brian Hirtle seconded. Motion carried.
- e) **KMCC Dinner and Auction:** Set for May 14. The curling club will receive 20% of what is raised. The original part of the building is thirteen years old, so capital projects will start to be needed, which is where the fundraising efforts will go towards.
- f) **Roundtable:**
 - i. Nothing to note

Next Meeting: March 21 @ 7:15PM at the Club.

4) **Adjournment:** Tracy motioned for the meeting to be adjourned at 8:36PM.

Minutes submitted by Tracy Tate, Secretary