



Berwick Curling Club Board Meeting August 28th, 2023

Attendance:	Arlene MacArthur	Brian Hirtle	Matt Redden	Toshi Imai
	Bill Coldwell	Bryan Illsley	Michelle Larsen	Todd Dempsey
	Bill Milne	Curt Palmer	Mike Larsen	Tracy Smith
	Brad Schurman	Danny Vaughan		
Absent:	Dawna MacIvor	Megan White		

Approval of the June 27th, 2023 Board Minutes: Curt motioned to approve the minutes of the June 27th, 2023 Board Meeting. Seconded by Michelle. Motion carried.

1) Business Arising From The Minutes:

- a) **Sign Payment Update:** All signs have been paid for.
- b) **Finance Review Update:** The Financial Review has not happened yet. Lawrence was in touch on August 28th outlining what will be needed to complete the review, the process has now begun.
- c) **Capital Reserve Contribution Update:** The contribution to the Capital Reserve has not happened yet. We are waiting to receive the Dinner and Auction cheque, as the \$15,000 contribution would have put the bank balance under the minimum we need to not have bank fees (\$20,000). The Dinner and Auction cheque will be \$9594.10, which is 20.71% of the total proceeds.
There is a meeting needed at the bank to deal with a couple things: to purchase a \$15,000 GIC, the low limit credit card, and dealing with a maturing GIC. The meeting is ideally going to be set up in the near future.

2) Financial Report:

- a) **Bank Balance:** The bank balance as of August 28th is \$37,862.94 + Investments.

3) New Business:

- a. **Nominating Committee Update:** There are four vacant positions on the board (assuming membership approval to expand the board), and four people willing to fill these positions. The proposed directors are:
 - John Ashton, First Year Director
 - Ashley Lockhart, First Year Director
 - Peter Giffin, Second Year Director
 - Leanne McIntyre, Third Year Director

Toshi to present proposed slate of officers to the members at the AGM.

- b. **Bar Pricing Review & Recommendations:** Reviewed the prices from last year to this year. Curt moved that the bar chairman's price increases be approved. Danny seconded. Motion carried.
It was also noted that Bill intends to purchase cans this coming year vs bottles for several reasons: less mess if dropped, and there are more volume in a can vs bottle for the same price.
- c. **Opening Spiel Update:** Bill and Sandy Coldwell will be organizing and running the spiel. There is no name yet, but are in the works of organizing a title sponsor. The date is set for Nov 17,18 and 19. The target is 16 teams, with guaranteed 3 games for each team. It is following the same format as the Apple Spiel

(Mixed teams, 8-end games) and is open to other clubs. Judy Griffith has agreed to take on the kitchen committee and will be mentoring Rick and Colleen Campbell. There will be a volunteer sign up sheet when the club opens. If there is not enough help, the event cannot go on, as it is unfair to the volunteers who are helping out. We do not want to have to run with a skeleton crew like we did last year. Asking for volunteers is a multi-prong approach, and we need to become more comfortable tapping people on the shoulder and asking for help. The schedule of events of the spiel will be different than last year and that will also help the situation.

- d. **Stocking were Hung Fundraising Bonspiel:** This is a one-day event being organized by Donna Conrad and Olivia Lutz, scheduled for Saturday, December 30. For the board to consider: where it is a fundraiser, will fees be waived? Should consider still asking for a refundable damage deposit and the charge for a bartender \$50, as well as offer if they clean up after themselves the cleaning fee be waived, or they can pay for it.
- e. **Club Cleaning:** Sandy is interested in another season. She currently comes once a day and we pay her \$500 / month for her to complete the duties listed. If there were a rental a cleaning fee is charged, and that goes to the person that cleans up. Rentals are not part of Sandy's job duties. The board has agreed to keep Sandy on to do the club cleaning.
- f. **Valley Club Virtual roundtable with Jill Brothers, NSCA Technical Director:** Mike is looking for someone to sit in in his place. It is a Zoom meeting scheduled for September 18th from 7-8:30 PM. The intent of this meeting is to get the clubs in the same zones together and share ideas.

4) Other:

- a. Mike recommended that we purchase a small business sized first aid kit, as the one we currently have is lacking. Michelle moved that we purchase two small business sized (up to 50 people) first aid kits. One kit will be located in the lounge and the second in the ice shed. Bill Milne seconded. Motion carried. Todd will take care of getting these kits.
- b. Bill Coldwell mentioned it is his last meeting as he is leaving the board and wanted to say that he has enjoyed his time and to thank the board. Danny Vaughan also noted it was his last meeting, and since he started eight years ago on the board, the board and club have come a long way. He always enjoyed the good debates that were had.

Next Meeting: Thursday, October 5th at 7:00PM at the Curling Club.

Adjournment: Brian Hirtle motioned for the meeting to be adjourned at 7:59 PM.

Minutes submitted by Tracy Smith, Secretary